



Open to internal candidates

SPECIAL VACANCY NOTICE

Position Title : **National Project Officer**
Duty Station : **São Paulo, Brazil**
Classification : **NO.A**
Type of Appointment : **Special Short Term Graded**
Estimated Start Date : **As soon as possible**

Closing Date : **02 May 2024**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, inter-governmental and non-governmental partners. With 175 member states, a further 8 states holding observer status and offices in over 100 countries, IOM, the UN Migration Agency, is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants. Brazil is a Member State of IOM since 2004.

Context

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants. IOM Brazil, with funding from the United States Agency for International Development (USAID), is currently implementing the project “Oportunidades”. The project aims to contribute to the economic integration of migrants in Brazil by ensuring access to sustainable livelihoods and employment opportunities. This is achieved through cooperation with the private sector, government bodies and civil society partners, on issues such as labor rights, socioeconomic integration of youth and women, green economy and green jobs.

Under the overall supervision of the Chief of Mission and the direct supervision of the Senior Programme Manager, the successful candidate will coordinate the Private Sector Engagement component of project “Oportunidades”. Under this component, IOM seeks to enhance the capacity of the private sector to hire, support, integrate and absorb migrants in their companies and communities. In addition, it is of utmost important to build capacity and exchange knowledge on private sector engagement in Brazil and the Latin America region for fundraising and partnerships, aiming to diversify the donor portfolio in Brazil and the region.

Responsibilities and Accountabilities

Organização Internacional para as Migrações (OIM)

Setor de Autarquias Sul, Quadra 05, Bloco N, Ed. OAB, Salas 401 a 3412 • Asa Sul • Brasília-DF, Brasil • CEP 70070-913

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1. Identify, cultivate, and establish partnerships with private sector actor to enhance opportunities for migrant employment and economic empowerment.
2. Build and maintain partnerships with businesses, industry associations, and corporate foundations to create sustainable collaborations.
3. Develop and implement strategies to promote migrant employment, including job placement programs, skills development initiatives, and entrepreneurship support’.
4. Support the design and execution of fundraising strategies to secure financial support for IOM projects and initiatives related to migrant employment.
5. Support the development of compelling proposals for private sector donors, outlining the impact and benefits of initiatives focused on migrant employment.
6. Contribute to the development of strategic plans for private sector engagement.
7. Perform capacity-building initiatives to private sector partners to enhance their understanding of migrant employment challenges and opportunities.
8. Perform such other duties as may be assigned.

Required Qualifications and Experience

EDUCATION

- Bachelor’s degree in Political or Social Sciences, International Relations, Development Studies, Migration Studies, Human Rights, Law, or related fields from an accredited academic institution with two (2) years of relevant professional experience; or
- Master’s degree in the above-mentioned fields.

EXPERIENCE

- Experience in working with migrants, refugees, internally displaced persons, victims of trafficking and other vulnerable groups.
- Previous experience in designing and implementing programs aimed at enhancing migrant employment opportunities, including job placement, skills development, and entrepreneurship support.
- Background in contributing to the development of strategic plans for private sector engagement.
- Prior work experience with international humanitarian organizations, non-government or government institutions/organization in a multi-cultural setting is an advantage.

SKILLS

- Good knowledge of Latin America migration context.



- Demonstrated ability to navigate and understand the dynamics of the private sector to foster collaboration and support migrant employment initiatives.
- Strong knowledge of fundraising tools, techniques, and platforms, and the ability to diversify funding sources for development programmes.
- Good organization skills; analytical and creative thinking.
- Familiarity with best practices in migrant economic integration and the ability to adapt strategies to diverse contexts.
- Strong interpersonal skills with the ability to effectively collaborate with internal teams, external partners, and stakeholders to ensure the coordination and integration of private sector engagement initiatives.

Languages

IOM's official languages are English, French, and Spanish.

REQUIRED

For this position, fluency in Portuguese is required (oral and written).

DESIRABLE

Working knowledge of Spanish.

Competencies

The incumbent is expected to demonstrate the following values and competencies:

VALUES – All IOM staff members must abide by and demonstrate these five values:

Inclusion and respect for diversity: Respects and promotes individual and cultural differences. Encourages diversity and inclusion.

Integrity and transparency: Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.

Professionalism: Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Courage: Demonstrates willingness to take a stand on issues of importance.

Empathy: Shows compassion for others, makes people feel safe, respected and fairly treated.

CORE COMPETENCIES – Behavioral indicators (level 2)

Teamwork: Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.



Delivering results: Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.

Managing and sharing knowledge: Continuously seeks to learn, share knowledge and innovate.

Accountability: Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.

Communication: Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

MANAGERIAL COMPETENCIES – Behavioral indicators (level 2)

Leadership: Provides a clear sense of direction, leads by example and demonstrates the ability to carry out the Organization's vision. Assists others to realize and develop their leadership and professional potential.

Empowering others: Creates an enabling environment where staff can contribute their best and develop their potential.

Building trust: Promotes shared values and creates an atmosphere of trust and honesty.

Strategic thinking and vision: Works strategically to realize the Organization's goals and communicates a clear strategic direction.

Humility: Leads with humility and shows openness to acknowledging own shortcomings.

Notes

The appointment is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

How to apply

Interested candidates should send Curriculum Vitae in English only in pdf format to iombrazil@iom.int, until May 2nd, 2024, stating in the subject field NATIONAL PROJECT OFFICER SP.

Only shortlisted candidates will be contacted.



Posting period

From 18.April.2024 to 02.May.2024.