



Open to internal candidates

SPECIAL VACANCY NOTICE

Position Title : **National Project Officer**
Duty Station : **Brasilia, Brazil**
Classification : **NO.A**
Type of Appointment : **Special Short Term Graded**
Estimated Start Date : **As soon as possible**

Closing Date : **02 May 2024**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, inter-governmental and non-governmental partners. With 175 member states, a further 8 states holding observer status and offices in over 100 countries, IOM, the UN Migration Agency, is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants. Brazil is a Member State of IOM since 2004.

Context

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental, and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants. IOM Brazil, with funding from the United States Agency for International Development (USAID), is currently implementing the project “Oportunidades”. The project aims to contribute to the economic integration of migrants in Brazil by ensuring access to sustainable livelihoods and employment opportunities. This is achieved through cooperation with the private sector, government bodies and civil society partners, on issues such as labor rights, socioeconomic integration of youth and women, green economy and green jobs.

Under the overall supervision of the Chief of Mission and the direct supervision of the Senior Programme Manager, the successful candidate will support the coordination of the Knowledge Exchange and Cooperation component of project “Oportunidades”. Under this component, IOM seeks to strengthened regional knowledge exchange and cooperation, sharing lessons learned and good practices from Brazil and other countries in the region from a national, state and municipal perspective with a variety of stakeholders, with the objective of strengthening their capacities to support the longer-term socioeconomic integration of migrants.

Responsibilities and Accountabilities

Organização Internacional para as Migrações (OIM)

Setor de Autarquias Sul, Quadra 05, Bloco N, Ed. OAB, Salas 401 a 412 • Asa Sul • Brasília-DF, Brasil • CEP 70070-913
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1. Provide support to cooperation and exchanges opportunities among public actors, including national and subnational governments, the private sector and civil society, including by organizing regional events on topics such as private sector partnerships and socio-economic integration of migrants and supporting the preparation and participation of key stakeholders in regional, subregional, and global forums;
2. Support study tours and visits to exchange experience and knowledge within the region;
3. Support development of knowledge products and publications on good practices on migrant socio-economic integration and related themes;
4. Monitor and report on the progress based on the set of objectives and targets of the project;
5. Prepare comprehensive reports detailing findings and recommendations for internal and external stakeholders;
6. Ensure that all activities and initiatives align with IOM policies and guidelines;
7. Perform such other duties as may be assigned

Required Qualifications and Experience

EDUCATION

- Bachelor's degree in Political or Social Sciences, International Relations, Development Studies, Migration Studies, Human Rights, Law, or related fields from an accredited academic institution with two (2) years of relevant professional experience; or
- Master's degree in the above-mentioned fields.

EXPERIENCE

- Experience in working with migrants, refugees, internally displaced persons, victims of trafficking and other vulnerable groups;
- Experience with data management and data analysis to support policy formulation and implementation;
- Demonstrated experience in managing and implementing projects and programs focused on knowledge exchange and international cooperation;
- Excellent communication and interpersonal skills, ability to prepare clear and concise products; and
- Prior work experience with international humanitarian organizations, non-government or government institutions/organization in a multi-cultural setting is an advantage.

- Previous involvement in South-South Cooperation initiatives, showcasing an understanding of regional dynamics and the ability to navigate diverse cultural and political nuances is an advantage.

SKILLS

- Good knowledge of Latin America migration context;
- Knowledge of best practices in promoting collaboration and knowledge exchange among countries in Latin America;
- Strong communication skills with the ability to convey complex information in a clear and concise manner;
- Good organization skills; analytical and creative thinking;
- Proficiency in using statistical software and databases to extract meaningful insights for evidence-based decision-making is an advance.



Languages

IOM's official languages are English, French, and Spanish.

REQUIRED

For this position, fluency in Portuguese is required (oral and written).

DESIRABLE

Working knowledge of Spanish.

Competencies

The incumbent is expected to demonstrate the following values and competencies:

VALUES – All IOM staff members must abide by and demonstrate these five values:

Inclusion and respect for diversity: Respects and promotes individual and cultural differences. Encourages diversity and inclusion.

Integrity and transparency: Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.

Professionalism: Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Courage: Demonstrates willingness to take a stand on issues of importance.

Empathy: Shows compassion for others, makes people feel safe, respected and fairly treated.

CORE COMPETENCIES – Behavioral indicators (level 2)

Teamwork: Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

Delivering results: Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.

Managing and sharing knowledge: Continuously seeks to learn, share knowledge and innovate.

Accountability: Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.

Communication: Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.



MANAGERIAL COMPETENCIES – Behavioral indicators (level 2)

Leadership: Provides a clear sense of direction, leads by example and demonstrates the ability to carry out the Organization’s vision. Assists others to realize and develop their leadership and professional potential.

Empowering others: Creates an enabling environment where staff can contribute their best and develop their potential.

Building trust: Promotes shared values and creates an atmosphere of trust and honesty.

Strategic thinking and vision: Works strategically to realize the Organization’s goals and communicates a clear strategic direction.

Humility: Leads with humility and shows openness to acknowledging own shortcomings.

Notes

The appointment is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

How to apply

Interested candidates should send Curriculum Vitae in English only in pdf format to iombrazil@iom.int, until May 2nd, 2024, stating in the subject field NATIONAL PROJECT OFFICER DF.

Only shortlisted candidates will be contacted.

Posting period

From 18.April.2024 to 02.May.2024.