

TERMS OF REFERENCE
Open to External Candidates

Position Title : **Consultant**
Duty Station : **Boa Vista-RR, Brazil**
Type of Appointment : **Consultancy, 2 months**
Estimated Start Date : **As soon as possible**
Closing Date : **29 March 2023**

1. Nature of the consultancy:

Provision of nutrition and nutritional counselling services – Consultant Category A.

Context: Venezuela’s social, political, and economic crisis has triggered rapid mass migration in the LAC region and Brazil is among the main destination countries of this recent wave of migration. Since 2018 the main point of entry for Venezuelans into Brazil is in the northern region of Brazil, particularly the state of Roraima.

The Number of daily entries of Venezuelans affected by the humanitarian crisis significantly increased since June 2021, currently reaching 400 newly arriving Venezuelans per day. As per the data of the Brazilian Institute for Geography and Statistics (IBGE), 78,998 Venezuelans are currently living in Roraima (Projeções da População IBGE). Following municipalities of Roraima State Reported highest number of Venezuelan Populations: Boa Vista, Pacaraima, Rorainópolis, Mucajaí, Cantá and Bonfim.

The continuous migration flow has stretched the reception capacities in Roraima, posing unprecedented risks to the most marginalized and vulnerable groups, including vulnerable Venezuelan refugees and migrants who face several challenges accessing basic rights and public services. Fact that increased the number of refugees and migrants living in spontaneous settlements or public spaces in Pacaraima, Boa Vista and other municipalities of Roraima.

As per the latest IOM Site profile of September 2022, there are 15 spontaneous settlements in Pacaraima and 14 in Boa Vista. About 2.622 Venezuelans live in these spontaneous settlements with urgent need of living-saving humanitarian assistance including food and non-food items (NFI), temporary Shelter, MHPSS and other basic services.

In this context, different groups with specific needs such as children, women, LGBTIQ+, indigenous peoples, people with mental health conditions and people with disabilities, are facing even more difficulties to access basic services and are exposed to more risks of exploitation, abuse, and violence. In light of this scenario, IOM continue supporting the extremely vulnerable refugees and migrants Venezuelans in Roraima.

Under the overall supervision of IOM Brazil Chief of Mission and the direct supervision of the WASH Coordinator in Boa Vista, Roraima, the consultant will be responsible for supporting IOM nutrition related activities in the targeted vulnerable communities and other facilities in the state of Roraima.

Objective: Support implementation of IOM nutrition activities, in the framework of the humanitarian response to influx of Venezuelans in Brazil.

IOM Project to which the Consultancy is contributing:

ECHO

2. Tasks to be performed under this contract:

- Collaborate in the preparation, collection and analysis of data and in the elaboration of the preliminary food security needs assessment that will contribute IOM Mobile Team (MT) action plan and deployment on the field.
- Conduct technical visits to the food security project facilities identified as priority for the implementation of the food plan, nutritional activities and establishing a collaborative relationship with its personnel.
- Through a participatory approach with the participants, develop the training modules and conduct the training sessions aiming at strengthening the partners teams with specific knowledge and resources on food security and nutritional education.
- Supporting partners facilities through the provision of nutritional services, in close collaboration with IOM mobile team personnel, as identified through the needs` assessment and preliminary field visits and coordination meetings Additionally, coordinate and provide nutritional training to relevant partners. Ensure the targeted population has access to quality care corresponding to general ethical and professional standards in food security.
- Prepare official nutritional documents, records and reports.
- Provide functional and administrative support when needed.
- Regular data collect and aid in the monitoring and analysis of disease surveillance data along with relevant healthcare related performance indicators.
- Consolidate and regularly share information and support in preparing workplans, updates, progress and assist in the preparation of the weekly and monthly reports.
- Provide support in regular data collection, analysis and systematization and maintain record of all documents related to beneficiary and project documents.
- Follow up on the work plans and other actions implemented by the Field Office and the IOM Brazil National Office.
- Be accountable and work in coordination with IOM Direct assistance coordinator in Boa Vista.

- In close collaboration with the Health coordinator support the implementation of the mental health and psychosocial activities in order to meet the project requirements.

3. Performance indicators for the evaluation of results:

1. Mapping and rapid needs assessment of existing food security and nutritional support services for each target community: presentation of comprehensive report.
2. Mapping and networking with partners, and diagnosing target population main needs and specificities, in order to develop the action plan of the first 02 months of intervention: presentation of action plan proposals and contact list.
3. Support the development of the nutritional training modules: presentation of the contents for the modules
4. Provide groups consultations, as well trainings and capacity building activities: Monthly reports with main results (number of individual consultations, group sessions, total of people impacted by IOM services; discrimination by age, gender and other categories of vulnerability; referrals; evaluation of training and capacity building sessions), identification of main mental health diagnosis.

4. Education, Experience and/or skills required

- Degree in nutrition from an accredited academic institution.
- Experience in trainings and capacity building activities.
- Good organizational and communication skills.
- Language requirement: Portuguese. Advantageous: Spanish and/or English (working knowledge)
- Ability to work with multicultural teams and respect different traditions.

5. Travel required

Flexibility to travel

6. Competencies

Values

- i. **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- ii. **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- iii. **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators

- iv. **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- v. **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action-oriented and committed to achieving agreed outcomes.
- vi. **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- vii. **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- viii. **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

7. Applications:

Interested candidates should send the following documents to iombrazil@iom.int before or on 29 March 2023, specifying in the Subject Field: Consultancy – Nutrition – BVB:

- Curriculum Vitae in English.
- A list of at least two and up to three professional references, with names/surnames, e-mails and professional relationship.

Only shortlisted candidates will be contacted for interviews.